

REDDINET POLICY

PURPOSE

To provide guidance for the use of the ReddiNet Communications system

RELATED POLICIES

Ambulance Diversion Policy, #5400; Medical Mutual Aid Policy, #5200; Communications Policy, #7000; Marin County Multiple Patient Management Plan (MPMP)

POLICY

A. Facility information and status

1. Each facility using the ReddiNet system shall complete and update daily their facility information and status screens as outlined on the facility information form.
2. Each facility shall complete and maintain the password request form provided by ReddiNet and is responsible for maintenance of authorized licensed users.

B. MCI Operations

1. When a MCI is declared, the Coordinating Hospital will be assigned per MPMP.
2. The ReddiNet "Help and Support" shall serve as the guidance for ReddiNet operations and is accessed at the bottom of the ReddiNet screen.
3. The MPMP shall serve as the overall guidance for operations during an MCI.

C. Ambulance Diversion

1. All diversions will be initiated and terminated via ReddiNet.
2. Policy #5400 shall be used as the guidance for ambulance diversions.

D. Memo

1. The memo feature is for urgent communications that can be sent to several facilities simultaneously.
2. Memos may be completed by any facility and must be written in a professional manner.
3. Memos shall include originators last name.
4. HAvBED is the number of empty staffed beds that are available.
5. The facility may choose to have any department in the hospital input the information.

E. Assessment Polls

1. Assessment Polls may be initiated from several different departments in the facility that is licensed to do so.
2. Assessment Polls must be written in a professional manner.
3. Assessment Polls that are to be used on an ongoing basis shall be approved by the EMS Program and done in consultation with the participating facilities.

F. Drills

1. Drills shall be conducted on a regular basis with all system users.
2. See "Training" under Help and Support for details.