

# DRUG SECURITY POLICY

## PURPOSE

To establish guidelines for controlled substances carried on ALS and CCT units.

## POLICY

- A. Medications carried on ALS and CCT units must comply with the County approved drug list (See Policy # 5002, Appendix B).
- B. EMS approved controlled substance inventory checks must be done daily and permanent record of this count kept on file by the provider according to their department drug security policy.
  1. One signature is required to confirm accuracy of inventory.
  2. Any discrepancy must be reported to the Provider Medical Director for further investigation and an EMS Event form shall be completed and forwarded to the EMS Agency.
- C. Controlled substances must be kept secure by the following means:
  1. Must be kept in a double-locked system when not in use.
  2. When stored in the ALS or CCT unit, must be kept in a locked cabinet/compartments.
  3. Shall be attended at all times by an authorized crew member when in use.
- D. If the unit is out of service, all controlled substances must be removed and secured.
- E. Security of and access to controlled medications must be consistent with current applicable laws and regulations.