

EMERGENCY MEDICAL DISPATCH TRAINING PROGRAM APPROVAL

I. POLICY

All Marin County approved Emergency Medical Dispatch Training programs must meet the minimum requirements as set forth in the Emergency Medical Services Authority "EMD Training Guidelines".

II. PROCEDURE

- A. Training institutions requesting approval of their Emergency Medical Dispatch training program in Marin County must submit a request to the EMS Agency which shall include:
 - 1. A statement of course objectives
 - 2. Session guides or lesson plans
 - 3. Performance objectives
 - 4. Samples of written and skills examinations used for periodic testing, as appropriate
 - 5. A final skills competency examination
 - 6. A final written examination
 - 7. The name and qualifications of the program director
- B. Program approval or disapproval will be made by the EMS Agency in writing within 90 days of receipt of all required documentation.
- C. Program approval will be for two (2) years.
- D. All program materials are subject to periodic review.
- E. All programs are subject to periodic on-site evaluation.
- F. Persons or agencies conducting an approved EMD training program must notify the EMS Agency, in writing, within 30 days of any changes in the program.