

EMS SYSTEM EVENT REPORTING FORM

PURPOSE

To provide a single mechanism by which any system participant can request the attention of Continuous Quality Improvement by notifying the appropriate provider agency and the EMS Agency of an example of exemplary EMS care, educational opportunities, or a specific situation with the goal of system wide continuous quality improvement.

AUTHORITY

Health and Safety Code, Title 22, Division 9

California Administrative Code, Chapter 4

RELATED POLICIES

Continuous Quality Improvement # 2000 et seq.

POLICY

EMS Event Reporting Forms may be initiated by any individual or provider agency upon discovery of exemplary EMS care or to share an outcome of an interesting case that might facilitate education.

EMS Event Reporting Forms *shall* be initiated by any individual or provider agency upon discovery of potential system issues, issues where EMS care could be improved upon, or any event actionable pursuant to Health and Safety Code Section 1798.200.

Only one provider agency or person needs to submit a request although anyone wishing to document the situation or incident may do so.

EMS Event Reporting Forms may be submitted anonymously.

PROCEDURE

“FYI” Events

To report exemplary EMS care provided or an interesting patient outcome to facilitate education, complete the EMS Event Reporting Form and submit to the involved provider's department CQI Liaison. The Marin County EMS Agency CQI Liaison may also be included in any correspondence.

Follow-Up Required Events

To report potential EMS system issues, areas where EMS care could be improved upon, or any event actionable pursuant to Health and Safety Code Section 1798.200, complete the EMS Event Reporting Form and submit to the involved provider's department CQI Liaison as well as the EMS Agency CQI Coordinator and EMS Agency Medical Director.

The provider CQI Liaison receiving the report will acknowledge the receipt of the EMS Event Reporting Form, review the event, and submit a response (including a brief summary of findings and patient disposition) to the sender and the EMS Agency CQI Liaison and Medical Director.

This response should take into account all available information, the provider's CQI Plan, and any relevant county and state policies, procedures and regulations.

Responses should be completed and submitted within 14 days of receipt.

The EMS Medical Director will have final approval of a satisfactory resolution to all EMS Event Reports.

The EMS Agency or Medical Director may also refer issues to the closed session of the CQI Committee.

The EMS Agency will notify all involved providers when the review process is completed and associated issues are resolved.