To: All EMS Providers  
From: Troy Peterson, EMS Specialist  
Date: December 14, 2018  
Re: New Version of Elite

A new version of the Elite PCR input form has been released with the changes detailed on the attached document. A couple of items to point out are:

   Quicksheet – This panel consists of the all fields for basic patient information on one panel.

   1st Responder Referral Program – The process of doing a patient referral to Aging and Adult Services (AAS) has changed. Instead of filling out a paper form and sending to AAS, it can now be done from within Elite. The paper form and manual reporting process can still be used if needed.

   Patient Medications Description - The Current Medications panel now may include a description of the specific medication. The Admin page to activate this feature includes this message from ImageTrend: *Medication Descriptions are for information use only. Your use of Medication Descriptions is at your sole risk. Medication Descriptions are not a substitute for professional medical advice, treatment, or diagnosis.*

The EMS Agency is planning follow up communication and updates to the PCR Policy (7006) that speak to the need for a written document at the time of transfer of care. There will likely be several options available to achieve this goal. Specific details on this will follow.
This new section/panel consists of the fields for basic patient information. Entering the information here populates the fields in the other panels (no need to enter data twice). Scroll down to see all fields.
Opioid Overdose Question

When naloxone is given this field appears and must be answered:

| Was this a possible opioid related incident?: | Yes | No | Not Applicable |

If the answer is “Yes”, then this multi-select field needs to be answered:

<table>
<thead>
<tr>
<th>Suspected Overdose Substance(s):</th>
<th>Heroin</th>
<th>Methadone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>fentanyl</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Unknown</td>
<td>other</td>
</tr>
</tbody>
</table>

If “Other”, enter suspected substance:

Other substance: ____________________________

1st Responder Referral Program

The 1st Responder Referral form that was previously filled out on paper and sent to Aging and Adult Services (AAS), is now incorporated into the PCR. When completed, AAS will be notified and field personnel do not need to do anything else.

In the PT INFO/HX section, on the PATIENT INFO panel, this question has been added:

1st Responder Referral Request: Yes

When selected, this section/panel appears:
Be sure to select “Other” in patient signatures to add the referral release.
Additional Mandatory Fields

To be compliant with State and Federal data requirements, there are additional required fields; all of which are not listed in this document (look for the red boxes).

One example is **Patient acuity** (initial and final) which is defined here:

<table>
<thead>
<tr>
<th>Critical</th>
<th>Emergent</th>
<th>Lower Acuity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient presents with symptoms of a life-threatening illness or injury with a high probability of mortality if immediate intervention is not begun to prevent further airway, respiratory, hemodynamic and/or neurologic instability.</td>
<td>Patient presents with symptoms of an illness or injury that may progress in severity or result in complications with a high probability for morbidity if treatment is not begun quickly.</td>
<td>Patient presents with symptoms of an illness or injury that have a low probability of progression to more serious disease or development of complications.</td>
</tr>
</tbody>
</table>

Medication Description

When available, a description appears below the medication name selected in Medications

Important Reminders:

- New laws require that we report Ambulance Patient Off-load Time (APOT) data to the State EMS Authority. This is the time from arriving at the facility (wheels stop) to the time the patient is off your gurney and care has been transferred to ED staff (verbal report given). **TOC time must be recorded accurately.** After TOC, click the time stamp button or note the time on the hospital’s clock and enter that time manually.

- When the first choice of a destination is not available due to that hospital being on diversion, be sure to select “diversion” as reason for choosing destination

- When filling out dead on scene paperwork, it is good practice to attach a photo of it to the PCR.