

RESOLUTION NO. 96-41

**RESOLUTION ESTABLISHING REGULATIONS FOR
AMBULANCE TRANSPORT VEHICLES OPERATING IN
THE UNINCORPORATED AREAS OF MARIN COUNTY**

IT IS RESOLVED by the Board of Supervisors of the county of Marin pursuant to the provisions of Marin County Code, Chapter 7.60, that the following regulations concerning the dispatching, operation, equipment, training and certification of crews of all ambulance transport vehicles; the issuance of Certificates of Operation and Vehicle Permits; the enforcement of the provisions of Chapter 7.60, and the administrative procedures necessary for the accomplishment of the purposes of chapter 7.60 regarding ambulance transport vehicle operations within the unincorporated area of Marin county be, and hereby are, enacted.

I. AUTHORITY

- A. The Authority for these regulations includes, but is not limited to, the California Code of Regulations, the California Vehicle Code, the California Health and Safety Code and the Marin County Code chapter 7.60.

II. PURPOSE

- A. The purpose of these regulations is to carry out the intent and mandate of the Marin County Code chapter 7.60 regulating ambulance transportation in Marin County

III. DEFINITIONS

- A. Definitions of words, terms, or phrases used in these regulations are found in Attachment A, a part of this document.

IV. APPLICABILITY

- A. These regulations are applicable to all entities providing ambulance transportation and to the owners, crews, dispatchers and operators of ambulances serving the unincorporated areas of Marin County.
- B. These regulations do not apply to the following:
 - 1. Vehicles transporting a patient from a location outside Marin County regardless of destination;

2. Specialized service vehicles originating outside Marin County and transporting patients from Marin County hospitals to critical care centers outside the county of Marin
3. Transport services provided by a Federal agency originating from a Federal Reservation for purposes of responding to or transporting patients under Federal responsibility;
4. Transport services operated at the request of local authorities during any "state of war emergency", "state of emergency", or "local emergency" as defined in the Government Code;
5. Service providers contracted with the County of Marin as exclusive zone providers on the date of the implementation of this ordinance and remaining in that status.

V. CERTIFICATE OF OPERATION

- A. No person, firm or corporation shall operate or cause an ambulance to be operated on the streets or roads of the unincorporated area of Marin County unless that person, firm or corporation possesses a valid County of Marin Certificate of Operation.
- B. The application procedure and process are found in Attachment B. On receipt of all requested items, the Emergency Medical Services (EMS) Office will review, verify, and inspect items as appropriate. A recommendation to approve or deny the request for a Certificate of Operations will then be made to the Board of Supervisors. The recommendation will be completed by the EMS Office within thirty (30) days of receipt of a complete application.
- C. A Certificate of Operation shall be renewed annually providing the renewal requirements are met, the annual renewal fee is paid, and the certificate is not otherwise suspended, revoked or terminated for cause. The procedure for annual renewal of the Certificate of Operation is found in Attachment B.
- D. A Certificate of Operation issued pursuant to this article shall set forth the following:
 1. Type of Business
 2. Name and address of permittee
 3. Name and address of business
 4. Number of vehicles permitted at time of issuance
 5. Levels of service provided (BLS, ALS or CCT)
 6. Expiration date of certificate
 7. Amount of fee paid

- E. A single Certificate of Operation shall be issued to any person, firm, or corporation, regardless of the level(s) of service or number of vehicles in service.
- F. A Certificate of Operation is non-transferable and shall be deemed invalid upon sale, transfer or assignment of the use for which the Certificate was issued.

VI. VEHICLE PERMITS

- A. No person, firm or corporation shall operate or cause an ambulance to be operated on the streets or roads of the unincorporated area of Marin County unless a vehicle permit has been issued for that ambulance in accordance with these regulations.
- B. The application procedure and requirements are found in Attachment C. On receipt of all requested items, the Emergency Medical Services Office (EMS) will review, verify, and inspect items as appropriate. Vehicle permit will be issued or denied by the EMS Office within thirty (30) days of receipt of a complete application.
- C. A Vehicle Permit shall be renewed annually providing the renewal requirements are met, the annual renewal fee is paid, and the permit is not otherwise suspended, revoked or terminated for cause. The procedure for annual renewal of the Vehicle Permit is found in Attachment C.
- D. A Vehicle Permit issued pursuant to this article shall set forth the following:
 - 1. Type of Vehicle
 - 2. Name and address of permittee
 - 3. Name and address of business
 - 4. Vehicles number and license number
 - 5. Levels of service at which vehicle was inspected (BLS, ALS or CCT)
 - 6. Communication capability
 - 7. Expiration date of certificate
 - 8. Amount of fee paid
- E. A Vehicle Permit shall be issued for each vehicle operating under a Certificate of Operation.
- F. Vehicle Permits are non-transferable and fees paid will not be "pro-rated" if a vehicle is taken out of service and another vehicle placed in service.

VII. ENFORCEMENT

A. Notwithstanding other items in this section, if provisions of this ordinance or these regulations are violated in a manner that presents a possible or potential danger to the public health and safety, the EMS Medical Director shall notify the permittee or permittee's management representative of the violation by telephone and in writing with a copy of the notification sent to the Board of Supervisors. If the permittee fails to correct the violation within three (3) days of receipt of telephone notice, the EMS Medical Director may suspend the Certificate of Operation and/or Vehicle Permit until such violation has been corrected.

1. Permittee may appeal the suspension before the Board of Supervisors, presenting evidence as to why the suspension should not be continued. Suspension will remain in effect during the appeal process.
2. Suspension may be for a period of no more than thirty (30) days. If violation continues past the thirty day suspension, revocation of certificate or permit should be considered.

B. If provisions of this ordinance or these regulations are violated or the permittee fails to comply with any of the provisions of this ordinance or these regulations, the EMS Medical Director or designee shall notify the permittee or permittee's management representative of the violation by telephone and in writing with a copy of the notification sent to the Board of Supervisors. If the permittee fails to correct the violation within thirty (30) days of receipt of written notice, the EMS Medical Director may suspend the Certificate of Operation and/or Vehicle Permit until such violation has been corrected.

1. Permittee may appeal the suspension before the Board of Supervisors, presenting evidence as to why the suspension should not be continued. Suspension will remain in effect during the appeal process.
2. Suspension may be for a period of no more than thirty (30) days. If violation continues past the thirty day suspension, revocation of certificate or permit should be considered.

C. Violations or failure to comply with the ordinance and regulations as described in either "A" or "B" above will result in a fine in the amount of five hundred dollars (\$500.00) per violation as follows:

1. Said fine shall be levied for each violation cited.
2. A separate violation shall be deemed committed on each day during or on which a violation occurs or continues.
3. Failure to remit amount of fine levied within thirty days of written notice of fine or within thirty days of resolution of appeal to Board of Supervisors may result in revocation of Certificate of Operation.

- D. Repeated violations or failure to comply with the ordinance and regulations as described above may result in recommendation to the Board of Supervisors that renewal of the Certificate of Operations be denied.
- E. Unless otherwise provided for above, permittee may appeal any action taken against the Certificate of Operations or Vehicle Permit(s) to the Director of Health and Human Services.
 - 1. The decision of the Director of Health and Human Services may be appealed to the Board of Supervisors within ten (10) working days of Permittee's receipt of written decision from the Director of Health and Human Services.
 - 2. The decision of the Board of Supervisors is final.

VIII. LIABILITY INSURANCE

- A. Permittee shall maintain insurance coverage in minimum amounts as detailed in Attachment D.
- B. Lack of coverage as required at any time shall automatically suspend the Certificate of Operation. Failure of the Permittee to notify the EMS Office of lack of coverage for any reason shall be deemed a violation of regulation subject to fine.
- C. Permittee shall furnish satisfactory evidence to the EMS Medical Director that the required insurance is in full force and effect at all times.
 - 1. Said fine shall be in the amount of five hundred dollars (\$500.00) and shall be levied for each day that insurance is not maintained.
 - 2. Fine shall be levied for the Certificate of Operations and for each vehicle permitted that is thereby uninsured. For example: insurance for service with Operations Permit and five vehicles lapses for three days-- fine would be for six permits for three days each or nine thousand dollars (\$9,000.00).
 - 3. Failure to remit amount of fine levied within thirty days of written notice of fine may result in revocation of Certificate of Operation.

IX. DISPATCH AND OFFICE REQUIREMENTS

- A. Permittee shall maintain an operational and manned office which shall include a dispatcher whose sole or primary function is to receive calls and dispatch ambulances. This office shall be open 24 hours per day, year round.

- B. Permittee's dispatcher shall at all times have the capability of direct line communications with Marin County Communications Center and shall maintain a toll-free 24 hour telephone availability to the public.
- C. Vehicles shall maintain radio communication capabilities with Permittee's dispatch, with Marin County Communications Center, and with Marin County Receiving Facilities at a level which complies with all Federal, State, and local requirements.
 - 1. Permittee shall provide an estimate of arrival time to all persons or agencies requesting service. If that commitment cannot be met, they will so advise as soon as possible
 - 2. Emergency responses should occur within the time requirements established by contract within each response zone. If unable to begin response within two (2) minutes of emergency dispatch, Permittee shall notify County Communications immediately.
 - 3. All vehicles available for emergency service shall be placed under the control of County Communications for dispatch, and shall use the vehicle identification unit number assigned by County Communications.
 - 4. When requested to do so by County Communications, permittee shall promptly provide availability, location or status of emergency vehicles.
 - 5. Permittee shall immediately report all requests for emergency care/transport to County Communications for dispatch. Permittee may handle requests for non-emergency calls.
 - 6. Permittee may provide emergency service to any area within Marin County when requested to do so by County Communications.

X. VEHICLE REQUIREMENTS

A. Vehicle requirements

- 1. At the time of initial application, Permittee shall request a specific color scheme and, upon approval by the EMS Office, shall apply such color scheme to each ambulance receiving a Vehicle Permit.
- 2. Color scheme shall not imitate or conflict with any other color scheme authorized by these regulations in a manner that is misleading or would tend to deceive the public.
- 3. No sign, letter, color, appliance or thing of decorative or distinguishing nature shall be attached or applied to any ambulance unless it has first been approved in the color scheme authorized for each vehicle.

B. Size and configuration

- 1. Size and configuration shall be as detailed in Attachment E.

- C. Vehicle maintenance areas, if located in Marin County, shall be secured areas not on the public streets of any city, town or unincorporated area.

XI. GENERAL REQUIREMENTS

- A. It is the responsibility of the Permittee to assure compliance of personnel with these and other applicable Federal, State and local regulations, requirements, policies or procedures.
 - 1. Permittee shall send to the EMS Office on the first of each month, a list of the names and certificates/licenses/permit types and effective dates for those personnel hired in the preceding month.
 - 2. Permittee shall notify the EMS Office within 72 hours of a dismissal. If the Permittee has reason to believe that the dismissed employee presents or may present a danger to the public health and safety, this information must be included.
 - 3. Personnel shall be neat, clean, and dressed in a distinctive uniform signifying the employing agency.
 - 4. Personnel shall clearly display a name tag which specifies their level of certification/licensure.

- B. Each vehicle and the office from which it operates shall be inspected by the EMS Office at least yearly, more often if deemed necessary, to verify compliance with any and all applicable regulations, requirements, policies or procedures relating to ambulance service operations. Appointments for routine yearly inspections will be scheduled in advance and in writing by the EMS Office. In addition, vehicles may be subject to random inspections occurring without notice.
 - 1. Vehicles shall be equipped in accordance with the requirements of the California Highway Patrol, recommendations of the EMS Authority and according to "Ambulance Supply/Equipment Requirements", EMS policy # 5002. See Attachment F.
 - 2. Service(s) shall be available twenty-four hours a day, year round.
 - 3. Emergency care and transportation services will be provided to all persons requesting service, as medically indicated, without regard to ability to pay, physical or mental status, race, religion, sex, or any other factor.
 - 4. An up-to-date EMS Policy and Procedure Manual shall be maintained in the central office and in each substation. An up-to-date Patient Care Manual shall be maintained in each transport vehicle.

- C. Minimum staffing for an individual vehicle will be set as determined appropriate pursuant to Marin County Policies and Procedures according to the level of service provided by that unit.

- D. Requirement for Certificate of Operations and Vehicle Permits is waived during any state or federally declared disaster for the duration of the emergency response. Units will function according to existing plans, policies and procedures.
- E. Permittee shall notify EMS Office in writing within ten (10) days of any rate change.
- F. Permittee shall assure the operation of ambulance service according to the provisions of this Ordinance, any rule or regulation adopted pursuant to this ordinance, and any section of the California Vehicle Code, Titles 13 and 22 of the California Code of Regulations, and the statutes, rules and regulations of the Medicare and Medi-Cal programs and any Federal rules or regulations.
- G. No ambulance provider shall announce, advertise, offer, or in any way claim that it is a provider of services unless it possesses the appropriate permit(s) and/or license(s) as required by applicable federal, state, and county laws, codes and/or ordinances.
- H. Violation of any of the provisions described in these regulations is subject to a fine in the amount of five hundred dollars (\$500.00).
 - 1. Said fine shall be levied for each violation cited.
 - 2. A separate violation shall be deemed committed on each day during or on which a violation occurs or continues.
 - 3. Failure to remit amount of fine levied within thirty days of written notice of fine may result in revocation of Certificate of Operation.
- I. Permittee shall not discriminate against any individual based on race, color, religion, nationality, sex, age or condition of disability.

XII. Modification to Attachments

- A. The following attachments may be modified by the Marin County Board of Supervisors following recommendation for same by the Department of Health and Human Services:
 - 1. Certificate of Operations, Attachment B
 - 2. Vehicle Permit, Attachment C
- B. The following attachments may be modified by the Marin County Board of Supervisors following review by County Counsel and/or other designated risk management personnel and recommendation for same by the Department of Health and Human Services:

1. Insurance Requirements, Attachment D
 2. Size and Configuration of Vehicles, Attachment E
- C. The following attachments may be modified by the Department of Health and Human Services as deemed appropriate:
1. Definitions, Attachment A
 2. Ambulance Supply and Equipment Requirements, Attachment F.


PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Marin held this 16th day of April, 1996, by the following vote:

AYES: SUPERVISORS Harry Moore, Gary Giacomini, Annette Rose,
John Kress, Harold Brown

NOES: NONE

ABSENT: NONE


Chairman of the Board

ATTEST:

Deputy Clerk

Attachment A

DEFINITIONS

Advanced Life Support Services (ALS Services) Definition as stated in Section 1797.52 of the California Health and Safety Code shall apply.

Ambulance (California Administrative Code, Title 13) means a vehicle specially constructed, modified, or equipped, and used for the purpose of transporting sick, injured, convalescent, infirm or otherwise incapacitated persons.

Ambulance Attendant or Attendant refers to that person assigned by the ambulance operator to provide emergency medical care to a patient and who shall occupy the patient compartment.

Ambulance Crew includes the attendant, a driver and may include no more than one trainee.

Ambulance Driver is that person assigned by the ambulance operator to operate an ambulance, who shall possess, unless exempt, a valid ambulance driver's certificate issued by the State Department of Motor Vehicles.

Ambulance Operator means a person who is duly authorized and licensed to operate an ambulance service.

Ambulance Provider means an organization or individual providing ambulance service.

Ambulance Transport refers to the movement of a patient from one location to another in an ambulance.

Ambulance Unit refers to an ambulance and its crew.

Basic Life Support (BLS) Services Definition as stated in Section 1797.60 of the California Health and Safety Code shall apply.

Certificate of Operation refers to the document issued by the EMS Office, upon order of the Board of Supervisors, to a person who has met the requirements to operate an ambulance service in the unincorporated area of Marin County.

Color Scheme means a particular design, consisting of appliance, colors, figures and letters, or any combination thereof, assigned to a particular person for application to the ambulance or ambulances to be operated by such person, for purposes of identification and distinction.

County refers to the County of Marin or its governing body.

Communications Center means the Communications Division of the sheriff's department, County of Marin, including all personnel and equipment attached thereto, which is designated by County to exercise radio control and to coordinate emergency medical dispatching, as well as other specified public safety responses.

Critical Care Transport (CCT) means an ambulance staffed and equipped to perform transport services for critically ill patients.

Direct Line Communications means the capability of direct, immediate telephone contact.

Dispatcher refers to a person who coordinates medical responses via radio and telephone communications.

Emergency means a condition or situation in which an individual has an apparent need for immediate medical attention.

Emergency care means treatment and/or transport, provided in an emergency situation.

Emergency Medical Services Medical Director is that physician, meeting the qualifications of section 1797.202 of the California Health and Safety Code, who is responsible for the provision of medical control and assurance of medical accountability throughout the planning, implementation and evaluation of the EMS system.

Emergency Medical Services Office refers to the group of persons within the Health and Human Services Department, Division of Health Services, having primary responsibility for administration of emergency medical services in Marin County.

Emergency Service refers to the functions performed in response to a request for emergency care.

Permit Unless otherwise specified herein, "permit" means the document issued by the EMS Office, upon direction of the Board of Supervisors, for each ambulance conforming to the requirements of these regulations, which is owned or controlled by a person holding a Certificate of Operation.

Permittee means the individual, proprietorship, firm, partnership, joint venture, or any other legal entity holding a Certificate of Operation issued by Marin County.

Response Time means, to the nearest minute, beginning upon receipt by the dispatcher of sufficient information to send an ambulance to a specific location and ending when ambulance motion stops at that location.

Trainee is a person assigned by the Ambulance Operator as a third member of the crew for the purpose of learning the skills necessary to become an Attendant.

Attachment B

CERTIFICATE OF OPERATION

I. Process for Initial Request for Certificate of Operation

- A. Request application verbally or in writing from the EMS Office, complete and return to EMS Office
- B. The EMS office, on receipt of an application, will review it for completeness. Written notice of any deficiencies in the application will be sent to the applicant within five (5) working days.
- C. An application will be deemed complete on the date the EMS Office has received all required items.
- D. The EMS office will review the submitted material and schedule inspection dates as agreeable to both parties.
- E. Within thirty (30) days of receipt of a complete application, the EMS office will prepare a recommendation that the Certificate of Operation be granted or denied and forward that recommendation to the Director of Health and Human Services for submission to the Board of Supervisors.
- F. Following action by the Board of Supervisors, remaining inspections will be completed prior to initiation of operations by the Permittee.
- G. A complete application consists of the following items:
 - 1. Name and residence address of applicant
 - 2. Business name, including any fictitious name under which the applicant does business or proposes to do business, and business address
 - 3. Indication of whether business is an individual proprietorship, partnership, corporation, or subsidiary of any other corporation or unit of government; copy of official business registration in California
 - 4. Name and address of business owner
 - 5. Organizational chart delineating lines of responsibility and authority within the organization.
 - 6. Level(s) of service to be provided (BLS, ALS, CCT) and estimated number of vehicles at each level.
 - 7. Job descriptions for positions pertinent to the level(s) of service to be provided.
 - 8. A copy of the management policies, directives, protocols, and/or procedure manual(s) relating to operations of the organization. Statement as to whether these manuals are supplied to all personnel.

9. Financial information (for the division involved in Certificate)*
 - a. A financial audit of the company prepared in accordance with generally accepted accounting principles and certified by a CPA
 - b. A statement of asset to liability ratio if not included in "a".
 - c. Disclosure of any outstanding judgments against the applicant and the nature of the transaction or acts giving rise to said judgments.
 - d. Disclosure of any court actions pending to which applicant is a party and which could result in financial impact to this division.
 - e. Disclosure of any pending or anticipated claims to which applicant is a party.
10. Evidence of insurance as required by regulation.
11. Copy of California Highway Patrol Service license unless exempt.
12. Copy of FCC license for private, two-way radio.
13. Current rate schedule
14. A description of the color scheme to be used on the ambulance.
15. List of employees; certification/licensure information (may be submitted for review following approval of certificate).
16. The experience of the applicant in the transportation and care of sick or injured persons.
17. A fee of \$650.00, payable to the County of Marin.
18. Any further information that may be reasonably required.

* This information is considered proprietary and is protected under Government Code, Section 6254.

II. Process for Renewal of Certificate of Operation

- A. Two months prior to the expiration date of the current Certificate of Operations, the EMS office will send the following to the Permittee:
 1. Written notification of the pending expiration date
 2. A date and time for the inspections
 3. Application for renewal of Certificate
 4. List of items to be submitted with application
 5. Form for listing employees' certification/licensing information
- B. Applicant will confirm appointment for inspections or request another date
- C. Applicant will submit required items to EMS office at least fifteen (15) days prior to the expiration date.
- D. EMS office will notify applicant within five (5) working days if application is incomplete.

- E. Permit will be issued within five (5) working days of receipt of complete application and verification of compliance with standards (inspection)
- F. A complete application consists of the following items:
 - 1. Name and residence address of applicant
 - 2. Business name, including any fictitious name under which the applicant does business, business address
 - 3. Indicate whether business is an individual proprietorship, partnership, corporation, or subsidiary of any other corporation or unit of government.
 - 4. Name and address of business owner
 - 5. Levels of service to be provided (BLS, ALS, CCT) and estimated number of vehicles at each level.
 - 6. Items #11 through 14, 16 through 18 as listed in I, B.

III. Site Inspection

- A. Site Inspection will include the following:
 - 1. Posted California Highway Patrol Operations License
 - 2. Posted public rate schedule
 - 3. Off-street secured parking area for ambulances
 - 4. Direct telephone line to the County Communications Center
 - 5. Marin County EMS Policy/Procedure Manual accessible to all employees
 - 6. Telephone number for public access, toll-free to Marin County
 - 7. Crew quarters
 - 8. Wash/shower facilities
 - 9. Dispatch office
 - 10. Personnel records

Attachment C

VEHICLE PERMIT

I. Process for Initial Request for Vehicle Permit(s)

- A. Request application verbally or in writing from the EMS Office for each vehicle, schedule date and time for inspections (approximately 45 minutes per vehicle), complete applications and return with requested items to EMS Office.
- B. The EMS office, on receipt of applications, will review each for completeness. Written notice of any deficiencies in the application will be sent to the applicant within five (5) working days.
- C. Vehicle Permit(s) will be issued within five (5) working days of receipt of complete application and verification of compliance with standards (inspection).
- D. A complete application consists of the following items:
 1. Name and residence address of applicant
 2. Business name and address of business holding Certificate of Operations under which the vehicle will be operating
 3. Address of usual vehicle location or "base"
 4. Make, model, year, vehicle identification number (VIN), state license number of vehicle
 5. Length of time that vehicle has been in service
 6. Maximum patient capacity of the vehicle
 7. Maximum level of service provided by this vehicle
 8. Copy of current California Highway Patrol Vehicle License and Ambulance Inspection Report
 9. Proof of current vehicle registration from Department of Motor Vehicles
 10. Proof of adequate vehicle insurance
 11. A fee of \$275.00 payable to the County of Marin

II. Process for Renewal of Vehicle Permit(s)

- A. Two months prior to the expiration date of the current Vehicle Permit, the EMS office will send the following to the Permittee
 1. Written notice of the pending expiration date
 2. A date and time for the inspections
 3. Application for renewal of Permit

4. List of items to be submitted with application

- B. Applicant will confirm appointment for inspections or request another date.
- C. Applicant will submit required items to the EMS office at least fifteen (15) days prior to the expiration date.
- D. EMS office will notify applicant within five (5) working days if application is incomplete.
- E. Permit will be issued with five (5) working days of receipt of complete application and verification of compliance with standards (inspection).
- F. A complete application for renewal of Vehicle Permit contains all information listed in I-D, immediately preceding.

III. Inspection Checklist

Vehicle inspections will be based upon the level of staffing and level of function of the vehicle. Inspection lists are found in the Marin County EMS Policy and Procedure Manual, policy # 5002 and Attachment F.

Attachment D

INSURANCE REQUIREMENTS

I. Minimum Scope of Insurance

A. Coverage shall be at least as broad as the following:

- 1.** Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001)
- 2.** Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
- 3.** Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

II. Minimum Limits of Insurance

A. Permittee shall maintain limits not less than:

- 1.** General Liability; \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- 2.** Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
- 3.** Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

III. Deductibles and Self-Insured Retentions

A. Any deductibles or self-insured retentions must be declared to and approved by the County of Marin. At the option of the County of Marin, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County of Marin or the Permittee shall provide a financial guarantee satisfactory to the County of Marin guaranteeing payment of losses and related investigations, claim administration and defense expenses.

IV. Other Insurance Provisions

A. The liability policies are to contain, or be endorsed to contain, the following provisions:

1. The County of Marin, its officials, employees and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Permittee, and with respect to liability arising out of work or operations performed by or on behalf of the Permittee including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate Owners and Contractors Protective (OCP) policy.
2. For any claims related to the project, Permittee's insurance coverage shall be primary insurance as respects the County of Marin, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County of Marin shall be excess of the Permittee's insurance and shall not contribute with it.
3. Each insurance policy required by this Attachment shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the County of Marin.

V. Acceptability of Insurance

- A. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A-VII.

VI. Verification of Coverage

- A. Permittee shall furnish the County of Marin with original certificates and amendatory endorsements effecting coverage required by this Attachment. The endorsements should be on forms acceptable to the County of Marin. All certificates and endorsements are to be received and approved by the County of Marin before work commences. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

VII. Subcontractors

- A. Permittee shall include all Subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

Attachment E

Vehicle Size and Configuration

I. Ambulance Compartment Standards

A. General

1. All ambulances shall have sufficient space and compartments for secure and safe storage of all supplies and equipment during response, in a stationary position and during patient transport which shall not impede patient treatment or cause an obvious risk to patient(s) or medical attendant(s).
2. The ambulance patient compartment shall be accessible by one side doorway and one rear doorway.
3. The medical attendant seat shall be at least 14 inches in length and 14 inches in width, with appropriate seat padding, back support, and one set of safety belts.
4. The primary patient stretcher (not pad measurement) shall be at least 72 inches in length and 18 inches in width; adjustable to various height; with a minimum of two sets of patient restraint belts.
5. Ambulance patient compartment length, measured from the inside edge of the rear loading doors to the partition between the patient and driver compartment (excluding any cabinets installed on the partition wall); or to the rear of the driver's seat if no partition, shall be at least 116 inches
6. Length of the ambulance patient compartment shall provide at least 25 inches of unobstructed space from the head of the primary patient, measured from the face of the backrest of the medical attendant seat (or the partition or rear of the driver's seat if no medical attendant seat in this position) to the forward edge of the wheeled, elevating primary patient stretcher.
7. Width of the ambulance patient compartment, after installation of cabinets, shall provide at least 10 inches of clear aisle walkway between the secured stretcher and the squad bench, or cabinets or wall on the right side (while facing the rear of the ambulance from the outside) of the patient compartment; or the stretcher may be center mounted with adequate walkway clearance on both sides.

B. BLS compartment standards

1. The compartment shall be configured with sufficient space to adequately conduct all basic life support patient treatment measures during patient transportation within an EMT-I scope of practice.

2. The floor plan shall be designed to allow transportation of a minimum of one adult patient in the supine position (6 feet tall, 150 pounds) and one medical attendant as follows:
 - a. Adult patient positioned with head forward in the vehicle on a wheeled, elevating stretcher that is mounted to a conventional release bracket secured to the left side (while facing the rear of the ambulance from the outside) of the patient compartment on the wall or floor; may be center mounted
 - b. One seated medical attendant
3. Interior dimensions shall meet or exceed the following:
 - a. The minimum height of the ambulance patient compartment shall be at least 50 inches as measured from the floor to the ceiling; excluding cabinets, equipment, symmetrical corners and edges.

C. ALS compartment standards

1. The compartment shall be configured with sufficient space to adequately conduct all basic life support and advanced life support patient treatment measures during patient transportation within an EMT-P scope of practice.
2. The floor plan shall be designed to allow transportation of a minimum of two adult patients in supine position (each 6 feet, 150 pounds) and one medical attendant as follows:
 - a. One adult patient (primary patient) positioned supine (with head forward in the vehicle) on a wheeled, elevating stretcher that is mounted to a conventional release bracket secured to the left side (while facing the rear of the ambulance from the outside) of the patient compartment on the wall or floor; or may be center mounted;
 - b. One adult patient (secondary patient) positioned supine (with head forward in the vehicle) on a folding stretcher or long backboard secured to the squad bench with full length support; and
 - c. One seated medical attendant.
3. Interior dimensions shall meet or exceed the following:
 - a. Minimum height of the patient compartment shall be at least 60 inches as measured from the floor to the ceiling; excluding cabinets, equipment, symmetrical corners and edges.

- b. Squad bench surface pad (or pads) shall provide a top surface of at least 72 inches in length and 18 inches in width and have at least two sets of safety belts for seated occupants and two sets of restraint belts for a supine patient positioned on a full length folding stretcher.